



Sacred Heart Parish Primary School Fete  
Entertainer Information

Thank you for performing at the Sacred Heart Parish Fete.

VENUE	Sacred Heart Parish Primary School, 35 Wicklow Ave, Croydon (top of Monastery Rd)
DATE	Saturday, 10 November 2018
FETE TIME	10am-4pm
SET UP TIME	7am-9am
PACK UP	4pm onwards

### Arriving at the school

The performance stage is in the hall. When you arrive there will be limited parking and it will probably take you a while to get up our hill so allow plenty of time to get here. You may drop off people and gear at the Fete main entrance drop off zone, and then seek out a park. Ideally, being dropped off is the easiest way or even using our shuttle bus which is running all day and leaving every 15 minutes from Coles Centro (off Kent Rd).

The details for the park n ride are at the end of this document.

### Arriving at the hall

Once you arrive please enter via the Main Entrance, also on the map. You will see a sign pointing to the left as you arrive, directing you down the gravel path that runs on the left hand side of the hall. The friendly staff at the entrance information tent will help direct you.

### Entering the hall/stage area

Once you enter the hall the 2 teachers managing the stage will be at the front and will welcome you. They will be wearing high viz vests. They will direct you to our informal 'green room' behind the cake stall. There is an office in there you can gather in and a smaller one where your belongings can be locked while you perform. The cake stall coordinator will have the key to that locked office.

### Music

We can play music from an **ipod** or **iphone** (in aeroplane mode – make sure the track is downloaded and doesn't need to be live streamed) or **ipad** - something with audio jack will work best (bring your adapters for iphone 7 and above)

### Performing

The teachers will let you know when to perform. To enter and exit the stage you go through one of the rooms on each side and then through the black curtain on the back of the stage. You will need to bring whatever you require onstage, however we do have an electric keyboard and can playback music. We also have 2 hand held microphones and can introduce you if you don't wish to, however we do encourage you to. Please forward me any wording you would like us to say.

### Seating

We will have around 3 seated rows in front of the stage, the rest of the hall will be full of tables and is our food court.

### Promotion

You are welcome to bring any signage you like to promote yourself and to wander the fete handing out material if you wish. Or you can leave some information at either of our 2 information marquees.



## PARK AND RIDE TO THE FETE!



A **free bus shuttle service** will again be provided at this year's school fete. Patrons will be collected from the top car park of Croydon Central located on Kent Avenue and transported directly to the fete entrance. A bus will be available approximately every 15 minutes.

The shuttle bus is free however those that wish to park at the school will be asked for an optional coin donation to pay for parking.

2 x booster seats will be available (1 for each bus)

Look for the blue and yellow balloons!